

NEW ENTRY
ROUTES FOR 2011

CHARTERED ACCOUNTANTS ELEVATION PROGRAMME

NEW ENTRY ROUTES TO THE CHARTERED
ACCOUNTANCY QUALIFICATION

REGISTRATION
BOOKLET 2011

WWW.ELEVATIONPROGRAMME.IE



Chartered
Accountants
Ireland

01. PERSONAL (Please use block letters)

Please note: This address will be used for correspondence and delivery of student manuals.

Surname: _____ Forename: _____

Address: _____

Postcode: _____ County: _____

Date of Birth: _____ Gender: M F

Country of Birth: _____

Mobile: _____ Telephone: _____
(daytime)

Email Address: _____

02. ELIGIBILITY FOR REGISTRATION (Please tick to confirm)

Students embarking on the Elevation Programme are eligible to register under this route, provided they are:

ROUTE A

- A Graduate of a recognised Third Level Institution/
Accounting Technicians Ireland with four years' work experience

ROUTE B

- A Graduate of a recognised Third Level Institution/
Accounting Technicians Ireland

OR

- Holders of the Leaving Certificate/GCE at the minimum required
standard (see Section 5)

Please note: Students registered under Route B must evidence a minimum of one year's relevant accounting experience, verified, prior to sitting Chartered Accountants Ireland Final Admitting Examination (FAE).

03. EDUCATION

- I attach an official transcript of my results for the programme on the basis of which I am making my application for entry/exemptions (original for all years).

If you have previously presented for examinations with Chartered Accountants Ireland, please provide details:

Student Number: _____ Year: _____

Examination Level: _____

04. ENTRY/EXEMPTIONS

The Institute will consider your eligibility for entry and/or exemptions based on your original transcript of results submitted to us. The following conditions apply:

Entry

All holders of degrees at pass or honours level, business or non-business, from recognised Third Level Institutions (to include graduates of Accounting Technicians Ireland) are eligible for entry to the Chartered Accountants Ireland first year (CA Proficiency 1) programme.

Non-Graduates (to include School Leavers and more mature Non-Graduate candidates) can avail of direct entry which combines study with Chartered Accountants Ireland and Accounting Technicians Ireland. Such applicants must have at least 360 points in the Leaving Certificate in six subjects, to include English and Mathematics at a grade not lower than C at Ordinary Level or D at Higher Level OR be holders of three subjects at GCE Advanced Level with grades not lower than C, with English and Mathematics at grades not lower than B at GCSE Ordinary Level.

Partnership with Accounting Technicians Ireland

In partnership with Accounting Technicians Ireland, Non-Graduates must complete the First Year examination of Accounting Technicians Ireland and secure a minimum overall grade of Merit to progress directly onto their studies for the Chartered Accountants Ireland CA Proficiency 1 (CAP 1) examinations. Candidates must also register with Accounting Technicians Ireland in order to complete their first year examination.

Candidates who do not achieve the required Merit Pass in First Year Accounting Technicians Ireland examinations but achieve the pass grade may continue with Accounting Technicians Ireland to Second Year thereby securing attractive exemptions from the first year of study with Chartered Accountants Ireland. For more information please contact Accounting Technicians Ireland directly on (01) 649 8184.

Please note that, as students pursuing the Chartered Accountancy qualification, Chartered Accountants Ireland will contact all students, including those initially studying with Accounting Technicians Ireland, to keep them up-to-date with details. If you do not wish us to do so, please tick here

Exemptions

CAP 1: Minimum requirement of 2.ii honours or better in a relevant primary degree in order to claim exemption from individual CAP 1 subjects. Graduates of Accounting Technicians Ireland are eligible to claim exemptions at CAP 1 provided they have achieved the requisite standard.

Students are permitted to claim exemptions up to ten years from date of graduation.

CAP 2: Only holders of recognised Masters and Post-Graduate Diploma programmes may seek exemptions at this level.

Chartered Accountants Ireland website:

Further details are available from our website (www.charteredaccountants.ie/exemptions) regarding the range of exemptions accredited by the Institute to Third Level Institutions.

Please select subjects for which you are applying for exemptions (Tick boxes below)

CA Proficiency 1 (CAP 1)

- Finance
- Management Accounting
- Financial Accounting
- Taxation I (ROI) (NI)
- Law for Accountants (ROI) (NI)

CA Proficiency 2 (CAP 2)

- Auditing & Assurance
- Strategic Finance & Management Accounting
- Financial Reporting
- Taxation II (ROI) (NI)

You will be emailed confirmation of your exemption position. Once you have received this confirmation you may proceed with your enrolment.

05. COURSE ENROLMENT

Once you have received confirmation of your eligibility/exemptions position, you will be asked for details of the subjects you wish to enrol on at the appropriate level in order to proceed with your professional studies.

Communication regarding the course programmes will be by email and text message.

- Please advise of any medical condition which may impact on your studies with Chartered Accountants Ireland.**

Please tick the course location for your studies and the examination centre you wish to sit your examinations:

CA Proficiency 1			CA Proficiency 2			Final Admitting Exam		
Location	Course	Exam	Location	Course	Exam	Location	Course	Exam
Athlone	<input type="checkbox"/>	—	Athlone	<input type="checkbox"/>	—	Athlone	<input type="checkbox"/>	—
Belfast	<input type="checkbox"/>	<input type="checkbox"/>	Belfast	<input type="checkbox"/>	<input type="checkbox"/>	Belfast	<input type="checkbox"/>	<input type="checkbox"/>
Cork	<input type="checkbox"/>	<input type="checkbox"/>	Cork	<input type="checkbox"/>	<input type="checkbox"/>	Cork	<input type="checkbox"/>	<input type="checkbox"/>
Dublin	<input type="checkbox"/>	<input type="checkbox"/>	Dublin	<input type="checkbox"/>	<input type="checkbox"/>	Dublin	<input type="checkbox"/>	<input type="checkbox"/>
Galway	<input type="checkbox"/>	<input type="checkbox"/>	Galway	<input type="checkbox"/>	<input type="checkbox"/>	Galway	<input type="checkbox"/>	<input type="checkbox"/>
Limerick	<input type="checkbox"/>	<input type="checkbox"/>	Limerick	<input type="checkbox"/>	<input type="checkbox"/>	Limerick	<input type="checkbox"/>	<input type="checkbox"/>
Sligo	<input type="checkbox"/>	—	Sligo	<input type="checkbox"/>	—	Sligo	—	<input type="checkbox"/>
Waterford	<input type="checkbox"/>	<input type="checkbox"/>	Waterford	<input type="checkbox"/>	<input type="checkbox"/>	Waterford	<input type="checkbox"/>	<input type="checkbox"/>
			L'Derry	—	<input type="checkbox"/>	L'Derry	—	<input type="checkbox"/>

Please note: Venues are subject to local demand.

More details of Chartered Accountants Ireland's approach to education and the facilities to support your learning are on our website www.elevationprogramme.ie

You will be emailed in early October 2011 with access to our Educational Resources, course timetable, lecture notes, tool kits and textbooks.

06. EXAMINATIONS

You will be entered automatically in the examination for the combination of subjects you have selected for your course enrolment. The Examination Department will issue to you a letter of admission to the examination approximately three weeks before the examination session.

Details of Chartered Accountants Ireland examination rules can be downloaded from www.charteredaccountants.ie

07. RECOGNISED EXPERIENCE FOR QUALIFICATION (REQ)

Every person being admitted to membership of the Institute is required to complete a specified period of Recognised Experience. The length of the period will depend on the student's educational background and will form a vital element in the development of the Chartered Accountant. Such relevant experience will complement and support the formal educational programmes and assessment and will be a valuable basis for later career development.

Specified Period

3 Years	Recognised Masters/Post-Graduates
3.5 Years	Graduates
4 Years	Accounting Technicians Ireland Graduates
4 Years	Non-Graduates

CA Diary of Professional Development

Elevation Programme students can acquire their (REQ) concurrently with their Chartered studies or alternatively after completion of their studies or a combination of both. Students will be required to record their experience on the Institute's CA Diary of Professional Development.

Elevation Students registering under Route B (see Section 2) are required to evidence a minimum of one year's relevant work experience with requisite competencies on the CA Diary prior to presenting for the Final Admitting Examination (FAE).

(Please tick to confirm)

- I am not currently securing Recognised Experience for Qualification (REQ).
(In order to ensure recognition of experience, I will notify Chartered Accountants Ireland of my employer details when I commence securing REQ).
- I am currently securing Recognised Experience for Qualification.
Please provide full details of employment at the time of formal registration.

08. DECLARATION

I (name in block capitals)
confirm that I will observe and uphold the ethical and professional standards of the Institute and agree to abide by the Institute's Bye-laws, Rules and Regulations and undertake not to engage in any act or default likely to bring discredit to myself, Chartered Accountants Ireland or the profession of Accountancy.

I declare that I have not, in the past, been the subject of any proceedings of a court, a regulator, or a professional body, the outcome of which might call into question my fitness and propriety to qualify for membership of Chartered Accountants Ireland.

I declare the information provided in this registration booklet to be correct.

Signature:

09. FEES

Chartered Accountants Ireland has a single all-inclusive fee covering registration, educational courses and examination fees (first attempt), all books, study materials, access to online resources at each stage. These fees do not cover education provided by our partner body, Accounting Technicians Ireland. If pursuing initial education with Accounting Technicians Ireland, please make the appropriate payment directly to that body.

The fees for 2011/12 which are linked to course location are:

	ROI	NI
CAP 1	€405 Per Subject €2,025 Whole Part	£285 Per Subject £1,400 Whole Part
CAP 2	€1,530 Per Subject €3,060 Whole Part	£1,040 Per Subject £2,080 Whole Part
FAE	€4,185 Whole Part	£2,845 Whole Part

Video Teaching

Chartered Accountants Ireland classes may be recorded on video and audio. Students enrolled on Chartered Accountants Ireland courses consent to the broadcast of their interaction within lectures.

Data Protection

Chartered Accountants Ireland will use, process and retain information contained within this form for the purpose of administering your registration with us.

We shall comply with the Data Protection Acts and Electronic Privacy Regulations when processing your personal data.

Notice

The information given to the Institute on this form is maintained on a registration database. This information may be passed on to the Institute's Regulator (either IAASA (ROI) or POB (NI)) on an anonymised basis for statistical purposes only.

10. PAYMENT FOR GRADUATES, POST-GRADUATES &
QUALIFIED ACCOUNTING TECHNICIANS ONLY

Payment for Non-Graduates pursuing Year One of Accounting Technicians
Ireland should be made directly to that body.

Please charge my card for:

€

£

VISA

MASTERCARD

LASER

AMEX

Card Number:

Expiry Date:

Security/CCV Code:

(last 3 digits of number on reverse of card)

Amount to Debit:

Cardholder Name:

OR

I will submit a cheque for

made payable to Chartered Accountants Ireland

NOTE: You may provide payment details by phone if you wish.

Please return registration form in full to:

Ms. Aisling O'Brien
Elevation Programme Executive
Chartered Accountants House
47-49 Pearse Street
Dublin 2



Chartered
Accountants
Ireland

please do **NOT** detach



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NEW ENTRY ROUTES TO THE CHARTERED
ACCOUNTANCY QUALIFICATION

DUBLIN

Chartered Accountants House
47-49 Pearse Street
Dublin 2

LoCall: 1890 28 29 28

F: [01] 668 0842

E: elevation@charteredaccountants.ie

www.elevationprogramme.ie

BELFAST

The Linenhall
32-38 Linenhall Street
Belfast, BT2 8BG

LoCall: 0845 301 56 49

F: [028] 9023 0071

E: elevation@charteredaccountants.ie

www.elevationprogramme.net



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